

## **FINANCIAL ARRANGEMENTS**

1. As a student enrolling at DMU Dubai, you or the person responsible for paying your tuition fees are required to sign this Financial Arrangements form, to confirm that you have received and understood the terms and conditions of your offer and your tuition fees, along with any scholarship or discount you may have been awarded.
2. Once you accept your offer with DMU Dubai, you are required to make a 10% deposit for your tuition fees within three days of accepting your offer.
3. If you have been awarded a scholarship or discount, the terms and conditions of this award are attached. By signing this form and finalising your enrolment at DMU Dubai, you or the person responsible for paying the remainder of your tuition fees confirm that you have read and accept these terms and conditions.
4. If you have requested a payment plan to make payment for the remainder of your fees across a number of instalments, you must submit post-dated cheques for all instalments as per the payment plan.
5. Student enrolments will only be finalised once full payment for the year has been made or all post-dated cheques have been received, along with a signed copy of this Financial Arrangements form.
6. You will receive three notifications from our Finance Department (to your registered university email address and SMS to your registered mobile number) in advance of each instalment date. If you have already made your payment for this instalment, please ignore these reminders.
7. If you are an international student with a payment plan, you will be permitted to make your instalments by bank transfer instead of post-dated cheque. You are kindly requested to send a copy of the transfer confirmation to [finance.dubai@dmu.ac.uk](mailto:finance.dubai@dmu.ac.uk) to help ensure there is no delay in us identifying your payment.
8. International students are also required to pay their visa deposit in order to finalise their registration.
9. Students who are late with making payment will firstly have a Finance Hold applied, which will restrict their access to university learning resources (including IT access) and will prevent them from submitting for assessments or examinations. Ultimately, students who fail to make payment will be withdrawn from the University. The Finance Handbook sets out the full process for students who fail to make payment on time for any tuition fee instalment.



**Are you responsible for paying your own fees?**

[  ] If yes, please sign here to confirm that you have received and understood the terms and conditions of your offer, scholarships and discounts, and fee payment plan for the duration of your study

Student Name:

Signature:

Date:

[  ] If not, please provide the details of the person who will be paying your tuition fees, and ask them to sign here to confirm they have received and understood the terms and conditions of your offer, scholarships and discounts, and fee payment plan for the duration of your study.

Student Name:

Signature:

Date:

Sponsor name:

Sponsor email and phone number:

Sponsor relationship to student:

## Scholarship terms and conditions for September 2023 intake

### GENERAL TERMS AND CONDITIONS

- Students cannot apply for and receive more than one type of scholarship.
- Students may hold only one scholarship or award at any time. Where eligible, students may hold one or more discounts alongside that scholarship or award.
- Unless otherwise stated, all scholarships apply to programmes commencing in September 2023, at De Montfort University Dubai.
- Unless otherwise stated, all scholarships are to be offered once, for the first year of study only.
- Students must apply for scholarships using the scholarship request form and must attach all required supporting documents as requested in the scholarship form by the deadline of 1 October 2023 (or earlier applicable date as specified). Scholarship applications may be submitted at the same time as applying for a programme of study, but will only be considered once full supporting documentation is received.
- Additional forms and supporting documents may be required to decide on a scholarship/discount request and must be in English (certified translated documents must be provided if the documents are not in English)
- Any scholarship and/or discount amount will be distributed equally across the instalment payments made by the student.
- Any student with an outstanding debt to the University will not be considered for a scholarship or discount. Where scholarships or discounts are awarded for more than one year, any outstanding debt from the preceding year(s) will first be deducted from the scholarship or discount amount before it is applied to the remaining fee.
- The advance payment of any fees paid is non-refundable if an unconditional offer letter has been issued to the applicant. Students who have received a Conditional Offer Letter must provide the remaining documents to receive an Unconditional Offer Letter from the university before the start of the academic year. In case a student does not meet the conditions required, his/her admission and any discounts or scholarships awarded will become void and any tuition fee paid will be refunded back to the student.
- Students awarded scholarships and/or discounts from the University are expected to maintain high standards of academic achievement and personal conduct, and to act as an ambassador for the University. Award holders may be expected to participate in promotional activity for the university as requested.
- Scholarships and discounts cannot be exchanged for cash, are not transferable and cannot be deferred to an earlier or later start date, except at the full and sole discretion of DMU Dubai.
- DMU Dubai reserves the right to cancel any award at any time which has been claimed fraudulently including on the basis of provision of false information to claim the award, and to apply the full tuition fee.
- Where a student who has been awarded a scholarship or discount and subsequently terminates or interrupts their studies prior to the completion of their first year of study, the award will be pro-rated, based on the student's last date of attendance and a calculation of the student's outstanding Tuition fee will be made upon the student's last date of study.
- By accepting any scholarship or discount, the students agree to accept the full terms, conditions and rules of the scholarship and agree to abide by the university rules and any requirements and/or proceedings issued by DMU Dubai in relation to the award.

- The University reserves the right to cancel any award of scholarship/discount if a student is found in breach of any guidelines set by the University or has falsified any information
- There is a set budget for scholarships every year and the University reserves the right to withdraw, amend or discontinue any scholarship/discount from time to time.
- The University reserves the right to cancel any award of scholarship/discount if a student is found in breach of any guidelines set by the University or has falsified any information.
- The decisions made by the University are final and there are no provisions or processes for appeal.
- All scholarships and discounts apply to study option at De Montfort University Dubai only and cannot be transferred to other De Montfort University campuses.
- Additional terms and conditions may apply for each scholarship

## DISCOUNTS

### 1. Early Application Discounts

Early application deadline	Early application discount
9 April	10,000 AED
26 June	9,000 AED
30 July	8,000 AED
29 August	7,000 AED
18 September	5,000 AED

- An Early Application Discount (EAD) will be awarded to any student (Foundation, Undergraduate and Postgraduate) applying and paying their tuition fee deposit before midnight on the required deadline.
- De Montfort University Dubai Foundation Degree students who are progressing to their Undergraduate degree in September 2023 are not eligible to apply for this discount, but instead may receive a discount of 7500 AED if they apply by 15 March 2023, or 5000 AED by 5 April 2023.
- To avail of this discount, students must apply and pay a non-refundable deposit against their tuition fee. UAE based students must also provide the required post-dated cheques for their tuition fees. The advance payment and post-dated cheques (if applicable) must be paid on or before the discount deadline.
- This discount is applicable for students who have received an Unconditional Offer Letter or a Conditional Offer Letter from the university.

### 2. Full advance payment discount

- A discount of 3% of the net annual tuition fee will be awarded to any student, (Foundation, Undergraduate and Postgraduate) who pays their annual tuition fee in full before 1<sup>st</sup> September 2023 for the September intake. If an offer letter is sent to the student after the deadline, then to avail the full advance fee payment discount the student must pay the full annual tuition fee within 7 days of receiving the offer.
- To avail this discount, fees must be paid in full in cash, by current dated cheque, or through bank transfer.

- A student who first pays a non-refundable deposit of their fees (and post-dated cheques, in the case of UAE based students) to confirm their place for the chosen programme, and then decides to pay the tuition fee in full will also be eligible for this discount.
- International students, who pay their fees in full, are also eligible to apply for this discount.
- The discount will be calculated on the net tuition fee, after deducting any other applicable scholarship(s) or discount(s) received by the student.

### 3. Corporate Discount:

- Groups of three or more students working in the same organization and applying & enrolling for any of the postgraduate programmes for the same academic year and intake will be eligible to the following discount upon enrolment:
  - 3-5 students: 10%
  - 6-10 students: 20%
  - 10+ students: 25%
- Students need to submit evidence that they are all currently work for the same organization: this will ordinarily be in the form of an employment letter, payslip or company identification.
- The discount applies to applicants from the same organization regardless of the country they are employed in.
- The discount applies to applicants enrolling in postgraduate programmes in the same intake only.
- The discount will be applied only after the enrolment of the whole group in the relevant intake.

### 4. Family Discount:

- Family Discounts of 3,000 AED will be offered when two or more students from the same immediate family enrol for any Foundation, Undergraduate or Postgraduate programme.
- Immediate family members are defined as parents, spouse, and siblings. Evidence to demonstrate this will be required, which could include passport, birth or marriage certificate copies.
- This scholarship will not apply to the first enrolled student, but only to subsequent (the second, third, etc). family members.
- This scholarship will only apply for every year of study if there are two or more active and enrolled immediate family members paying their fees in the same academic year.

### 5. Students with Determination Discount

- A discount of up to 30% of the tuition fee will be offered to students who have a disability (defined as physical or mental impairment that has a substantial and long-term adverse effect on a student's ability to carry out normal day-to-day activities) exceptionality or any other factor that may affect a student's access to learning and educational performance

- Supporting evidence in the form of a medical certificate or report will ordinarily be required.
  - This discount will be open to applicants for any of the Foundation or Undergraduate programmes
  - This discount will apply for every year of study that the university offers this discount and where the student continues to fulfil the criteria as set out above.
6. Admissions Event discounts:
- DMU Dubai is occasionally able to consider additional requests for financial support for exceptional candidates or for those in challenging circumstances.
  - Interested applicants should attend an Admissions Events to discuss this with one of the DMU Dubai team.

## **SCHOLARSHIPS AND AWARDS**

1. International Year Zero Progression Award

- DMU Dubai students who have successfully completed its International Year Zero programme and wish to progress to a DMU Dubai undergraduate programme are eligible for a discount of 30% (distinction) or 25% (pass) on the undergraduate gross tuition fee.

2. International Students Scholarship

- International Student Scholarships of up to 50% of the tuition fee will be offered to a maximum of 50 students.
- This scholarship will be open to all international applicants to any of the Foundation, Undergraduate and postgraduate programmes.
- These scholarships will be awarded to students demonstrating excellence in academia, sports, or community engagement
- Students with non-UAE citizenship or permanent residency and who have been resident overseas for at least the last twelve months are eligible to apply for International Student Scholarships.
- These scholarships will ordinarily apply for one year only. Students on programmes lasting more than one year may be invited to apply for subsequent years of scholarship based on their performance and engagement in the previous year.

3. Sports Scholarship

- A Scholarship of up to 30% of the gross annual tuition fee for up to 30 students will be offered to students who have excelled in any sport at the national or international level.
- This scholarship will be open to applicants for any of the Foundation or Undergraduate programmes

- Students who are awarded this scholarship are expected to engage in their chosen sport on behalf of the University
- These scholarships will ordinarily apply for one year only. Students on programmes lasting more than one year may be invited to apply for subsequent years of scholarship based on their performance and engagement in the previous year.

#### 4. Community Engagement Scholarship

- A Scholarship of up to 30% of the gross annual tuition fee for up to 30 students will be offered to students who have made a demonstrable and positive contribution to their community at a local level or national level.
- This scholarship will be open to applicants for any of the Foundation or Undergraduate programmes
- Students who are awarded this scholarship are expected to engage in their chosen community engagement activity at the University's events.
- These scholarships will ordinarily apply for one academic year only. Students on programmes lasting more than one year may be invited to apply for subsequent years of scholarship based on their performance and engagement in the previous year.

#### 5. Postgraduate Excellence Awards

- A scholarship of up to 30% is available for students applying for any postgraduate programme, and will be awarded to those applicants demonstrating excellence in academia, sports, or community engagement
- Students who are awarded this scholarship are expected to continue to engage in their recognised area of excellence whilst at the University
- This award is only available for applications received by the University by 15 July 2023.
- This deadline may be extended at the sole discretion of the University.

#### 6. Alumni Scholarship

- An Alumni Scholarship of 20% on the tuition fee will be offered to student applying for any postgraduate programme.
- The student should have completed an undergraduate degree at DMU Dubai or DMU Leicester to avail of this scholarship.

#### 7. Academic Merit Scholarships

- Academic Merit Scholarships will be offered to Undergraduate students who have achieved high scores in their previous education.
- Students who have completed a Foundation degree at a university other than DMU Dubai are also eligible for this scholarship. Students who have completed the International Year Zero at DMU Dubai will not be eligible for this scholarship and are instead eligible for the International Year Zero progression award.

- Postgraduate students are not eligible for Academic Merit Scholarships.
- All decisions regarding scholarship eligibility are at the discretion of the DMU Dubai Admissions team and/or relevant Subject Head after evaluating scores of individual relevant subjects
- Those eligible for an Academic Merit Scholarship will receive a either a 20%, 25% or 30% discount of their gross tuition fees
- The value of the Academic Merit Scholarship is dependent on the student's marks in their previous education
- The table below details these thresholds for commonly used qualifications (but are not limited to students who have studied these qualifications. Equivalent qualifications will be assessed by the University):

Percentage of tuition fee discount	A Levels	IB Diploma	CBSE	Foundation Degree (non DMU-Dubai)
30%	AAB / A*A*	37+	90+	80%
25%	ABB / A*A	33-36	80-89.9	75%
20%	BBB / A* B / AA / CCB / A* C / AB	30-32	70-79.9	70%

- The Academic Merit Scholarship offered will be calculated on the gross tuition fee of the first year.
- Students will continue to be eligible for an Academic Merit Scholarship at the same value in each subsequent year of study if all of the following criteria are met:
  - The student was awarded an Academic Merit Scholarship in their previous year of study.
  - The student continues studying at the DMU Dubai Campus on an undergraduate programme
  - An overall average mark of 70% is achieved by the student in each subsequent year of study (including where marks have been rounded up to 70% during the assessment board process).